

REORGANIZATION MEETING
AGENDA
FINAL

May 12, 2011
Reorganization Meeting – 7:00 PM
Administration Building

I. CALL TO ORDER

Salute to Flag - Board Secretary

II. NOTIFICATION ANNOUNCEMENT

HEREBY BE IT KNOWN that the Piscataway Township Board of Education has complied with the notification requirements of the Open Public Meetings Act for the announcement of this meeting date and place on June 22, 2010, in the following manner:

- ◆ Posting of the public notice on the posting board for the Board of Education in the Administration Building
- ◆ Email notification to the newspaper serving Piscataway, *The Home News Tribune*
- ◆ Email notification filed with the Municipal Clerk at the Municipal Building on Hoes Lane

This meeting is being digitally recorded. This recording is not an official record or supplement to the minutes and is intended only as a source of information that the public might utilize at a later date to familiarize themselves with the Board's activities.

III. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED MEMBERS

Mr. De Lucia will administer the Oath of Office to the newly elected members:

Alexandra Lopez
Paula A.Y. Maas
Mark R. Okamoto

IV. REORGANIZATION RESOLUTIONS

A. BOARD SECRETARY’S PRESENTATION OF COMBINED REPORT OF PROCEDURES FOR ANNUAL SCHOOL ELECTION HELD ON APRIL 27, 2011

The annual school election of the School District of Piscataway, County of Middlesex, was held on April 27, 2011 (voting hours 2:00 pm to 9:00 pm).

Number of Registered Voters	30,945
Number of Votes Cast	3556

The results of the Election were:

1. Members of the Board of Education

VOTES COUNTED FOR CANDIDATES

NAMES OF CANDIDATES	TERM	POLLS	ABSENTEE	PROVISIONAL	TOTAL
Alexandra Lopez	3 year	1,514	30	3	1,547
Hector Perez	3 year	1,082	15	1	1,098
Paula A.Y. Maas	3 year	1,483	26	1	1,510
Mark R. Okamoto	3 year	1,426	32	5	1,463
Atif Nazir	3 year	1,282	17	9	1,308
Jasmine A. Lawrence-Lewis-Ileks	3 year	639	7	1	647

2. Item of Appropriation – RESOLVED that there should be raised for the general fund tax levy \$78,946,235.

VOTES COUNTED

POLLS		ABSENTEE		PROVISIONAL		TOTAL	
FOR	AGAINST	FOR	AGAINST	FOR	AGAINST	FOR	AGAINST
2,115	1,131	33	18	7	3	2,155	1,152

V. ROLL CALL

_____ Mr. Connors

_____ Mrs. Greeley

_____ Ms. King

_____ Mrs. Lopez

_____ Ms. Maas

_____ Mr. Mosier

_____ Mr. Okamoto

_____ Mr. Stoddard

_____ Mr. Szymonowicz

VI. ELECTION OF PRESIDENT

STATEMENT – The floor is now open to receive nominations for the office of President of the Board of Education.

Nomination for: _____

By: _____

Nomination for: _____

By: _____

STATEMENT - Hearing no additional nominations, the floor is now open for a motion to close nominations.

I move that nominations be closed.

Motion by: _____

Second by: _____

All in Favor: _____

Opposed: _____

Vote for the Office of President -

STATEMENT - As your name is called, please state the name of the nominee that you choose to vote for.

	Connors	Greeley	King	Lopez	Maas	Mosier	Okamoto	Stoddard	Szymonowicz
Nominee #1									
Nominee #2									

STATEMENT -

is hereby elected as President of the Piscataway Township Board of Education.

Newly elected President assumes the chair.

VII. ELECTION OF VICE PRESIDENT

STATEMENT - The floor is now open to receive nominations for the office of Vice President of the Board of Education.

Nomination for: _____

By: _____

Nomination for: _____

By: _____

STATEMENT - Hearing no additional nominations, the floor is now open for a motion to close nominations.

I move that nominations be closed.

Motion by: _____

Second by: _____

All in Favor: _____

Opposed: _____

Vote for the Office of Vice President -

STATEMENT - As your name is called, please state the name of the nominee that you choose to vote for.

	Connors	Greeley	King	Lopez	Maas	Mosier	Okamoto	Stoddard	Szymonowicz
Nominee #1									
Nominee #2									

STATEMENT –

is hereby elected as Vice President of the Piscataway Township Board of Education.

VIII. PRESIDENT’S REPORT

IX. SUPERINTENDENT’S REPORT

X. RESOLUTION HONORING BOARD MEMBERS

BE IT RESOLVED by the Piscataway Township Board of Education that heartfelt thanks be extended on behalf of the people of the Township to Gene Bozzo for dedicated service as a member of the Board of Education from 2005 – 2011 and Hector Perez for dedicated service as a member of the Board of Education from 2003 - 2011, and

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the official minute book of said Board of Education and that a tribute commemorating this occasion be presented to Gene Bozzo and Hector Perez.

XI. RESOLUTION HONORING STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

BE IT RESOLVED by the Piscataway Township Board of Education that heartfelt thanks be extended on behalf of the people of the Township to Oluchi Egekeze and Claudia Escalante for dedicated service from April 2010 to April 2011 as Student Representatives to the Board of Education, and

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the official minute book of said Board of Education and that a tribute commemorating this occasion be presented to Ms. Egekeze and Ms. Escalante.

XII. PUBLIC COMMENTS FROM THE FLOOR

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every Board meeting.

Individuals wishing to speak must state their name and address. Comments are limited to three minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. The Board may require that individuals register to speak prior to the beginning of the meeting. Participants may submit written material in support of their position.

All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

Motion to close:

Moved	_____	Seconded	_____
Yea	_____	Nay	_____

XIII. READOPTED OF POLICIES, PROCEDURES AND REGULATIONS

BE IT RESOLVED that all current written policies, procedures and regulations of the Piscataway Township Board of Education be readopted until the next Reorganization Meeting in 2012 or until adoption of revised policies, procedures and regulations.

XIV. ADOPTION OF ELEMENTARY / MIDDLE / HIGH SCHOOL CURRICULA, SERVICES & PROGRAMS

BE IT RESOLVED that all current curricula, services and programs at elementary, middle and high school levels be readopted until the 2012 Reorganization Meeting or until adoption of revised curricula.

XV. ADOPTION OF COMMUNITY OUTREACH AND ADULT SCHOOL PROGRAMS

BE IT RESOLVED that all programs and services offered by the Community Outreach program and the Adult School program be readopted until the 2012 Reorganization Meeting or until the adoption of revised programs.

XVI. DESIGNATION OF GENERAL COUNSEL TO THE BOARD

BE IT RESOLVED that David B. Rubin, Esq. be appointed General Counsel to the Board.

XVII. AUTHORIZATION TO ENTER INTO CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS

WHEREAS, the Piscataway Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Piscataway Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Piscataway Township Board of Education intends to enter into contracts with the Referenced State Contract Vendors (as published by the New Jersey Department of the Treasury) through this resolution and properly executed contracts which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (as published by the New Jersey Department of the Treasury) for the 2011-2012 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED that the Piscataway Township Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

XVIII. AUTHORIZATION TO ENTER INTO CONTRACTS WITH CERTAIN APPROVED FEDERAL GENERAL SERVICES ADMINISTRATION / FEDERAL SUPPLY SCHEDULE (GSA/FSS) VENDORS

WHEREAS, N.J.S.A. 52:34-6.1, 52:34-6.3, 40A: 11-12, 18A: 18A-10 and 18A: 64A-25.9, permits use of federal General Services Administration (GSA) schedules for the purchase of equipment or services by school boards may, by resolution and without advertising for bids, purchase any goods or services under the GSA Purchasing Program for any contracts entered into on behalf of the District by the United States General Services Administration; and

WHEREAS, the Piscataway Township Board of Education has the need, on a timely basis, to purchase goods or services utilizing GSA contracts; and

WHEREAS, the Piscataway Township Board of Education intends to enter into contracts with the referenced GSA contract vendors (as published by the General Services Administration) through this resolution and properly executed contracts which shall be subject to all the conditions applicable to the General Services Administration (GSA) contracts;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved federal GSA contract vendors (as published by the General Services Administration) for the 2011-2012 school year pursuant to all conditions of the individual GSA contracts; and

BE IT FURTHER RESOLVED that the Piscataway Township Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

XIX. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: PROPERTY AND CASUALTY INSURANCE AGENT

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of GR Murray Insurance Company for the Reorganization Year July 1, 2011 through June 30, 2012. GR Murray Insurance Company will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XX. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: MEDICAL INSURANCE AGENT

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Brown & Brown Benefit Advisors, Inc. (formerly Grinspec Consulting) for the Reorganization Year July 1, 2011 through June 30, 2012. Brown &

Brown Benefit Advisors, Inc. will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXI. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: FINANCIAL ADVISORS

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Capital Financial Advisors (CFA) for the Reorganization Year July 1, 2011 through June 30, 2012. Capital Financial Advisors will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXII. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: BOND COUNSEL

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of McManimon & Scotland, L.L.C. for the Reorganization Year July 1, 2011 through June 30, 2012. McManimon & Scotland will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXIII. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: ARCHITECT

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Spiegle Group for the Reorganization Year July 1, 2011 through June 30, 2012. Spiegle Group will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXIV. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: CONSULTING & ENVIRONMENTAL ENGINEER

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of PMK Group for the Reorganization Year July 1, 2011 through June 30, 2012. PMK Group will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXV. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: MEDICAL INSPECTOR

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with Dr. Julio Hip Flores for the Reorganization Year July 1, 2011 through June 30, 2012. Dr. Hip Flores will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXVI. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: PSYCHOLOGICAL EXAMINER

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with Dr. Platt for the Reorganization Year July 1, 2011 through June 30, 2012. Dr. Platt will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXVII. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: WORKERS COMPENSATION ADMINISTRATOR

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-4.1 and 18A:18A-4.3, with the firm of Inservco for the Reorganization Year July 1, 2011 through June 30, 2012. Inservco will be compensated in accordance with the amount set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXVIII. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: AUDIT SERVICES

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A.5.a(1), with the firm of Wiss & Company, not to exceed \$81,900, for auditing services related to the 2011-2012 school year. The contract is available for public inspection in the office of the Board Secretary.

XXIX. DESIGNATION OF AFFIRMATIVE ACTION/HARRASSMENT COMPLIANCE OFFICER

BE IT RESOLVED that Teresa Rafferty be designated as Affirmative Action/Harrassment Compliance Officer for the 2011-2012 school year.

XXX. DESIGNATION OF BANK DEPOSITORIES

BE IT RESOLVED that the depositories for School Funds be designated as follows:

TD Bank, Piscataway, New Jersey
NJARM, Princeton, New Jersey
Bank of New York, New York, New York

XXXI. DESIGNATION OF CHECK SIGNATORS

BE IT RESOLVED that the signators of district checks be designated as follows:

Board President
Superintendent of Schools
Board Secretary/School Board Administrator

XXXII. DESIGNATION OF ADVERTISING MEDIA

BE IT RESOLVED that the *Home News Tribune* is designated as the official paper of the Piscataway Township Board of Education and is to be used whenever required, provided, however, that the use of the *Home News Tribune* shall not preclude the use of the *Courier News* and the *Star Ledger*, newspapers of general circulation within the district, whenever the use of the *Courier News* and the *Star Ledger* shall be deemed necessary by the Piscataway Township Board of Education or its agents.

XXXIII. APPOINTMENTS TO MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

WHEREAS, pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Piscataway Township Board of Education elects Paula A.Y. Maas to the Representative Assembly of the Middlesex Regional Educational Services Commission for a one (1) year term, June 1, 2011 to May 31, 2012,

THEREFORE, BE IT RESOLVED that Paula A.Y. Maas be named to serve on the Representative Assembly of the Middlesex Regional Educational Services Commission Assembly for a one (1) year term, June 1, 2011 to May 31, 2012.

XXXIV. APPOINTMENTS TO NEW JERSEY SCHOOL BOARDS ASSOCIATION

WHEREAS, pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Piscataway Township Board of Education elects _____ as District Representative to the New Jersey School Boards Association for a one (1) year term, June 1, 2011 to May 31, 2012,

THEREFORE, BE IT RESOLVED that _____ be named to serve as District Representative to the New Jersey School Boards Association for a one (1) year term, June 1, 2011 to May 31, 2012.

XXXV. APPOINTMENT OF CUSTODIAN OF RECORDS

BE IT RESOLVED that Brian P. De Lucia be named to serve as Custodian of Records for the Piscataway Township Board of Education from July 1, 2011 to June 30, 2012.

XXXVI. APPROVAL OF OFFICER FOR BIDDING AND PURCHASING

BE IT RESOLVED that Brian P. De Lucia (Qualified Purchasing Agent), School Business Administrator, be appointed as Purchasing Agent in accordance with New Jersey State Statutes and be authorized to advertise for and receive bids and purchase through state contracts wherever practical in the best interest of the Board of Education which shall remain in effect until the next Reorganization Meeting in 2012.

BE IT FURTHER RESOLVED that the District evoke the supplemental authority of N.J.S.A. 18A:18A-3 and 18A:18A-4.3 to set the District's bid threshold to the statutory bid threshold of \$29,000.

XXXVII. DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO)

BE IT RESOLVED that the Piscataway Township Board of Education designates Brian P. De Lucia, School Business Administrator, as the Public Agency Compliance Officer (PACO) pursuant to N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27.

XXXVIII. DESIGNATION OF INTEGRATED PEST MANAGEMENT COORDINATOR

BE IT RESOLVED that the Piscataway Township Board of Education designates William R. Griffith as the Integrated Pest Management Coordinator pursuant to N.J.A.C. 7:30-13.3.

XXXIX. DESIGNATION OF ATTENDANCE OFFICER

BE IT RESOLVED that David Ford be designated as Attendance Officer for the 2011-2012 school year.

XXXX. DESIGNATION OF HOMELESS LIAISON

BE IT RESOLVED that Phyllis Regnaud be designated as Homeless Liaison for the 2011-2012 school year.

XXXXI. DESIGNATION OF DISTRICT ANTI-BULLYING COORDINATOR

BE IT RESOLVED that David Rubin be designated as District Anti-Bullying Coordinator for the 2011-2012 school year.

XXXXII. ESTABLISHMENT OF TIME AND PLACE OF BOARD MEETINGS

BE IT RESOLVED that the second and third Thursdays of each month be designated as the day of the regular meetings of the Board of Education, unless in conflict with the annual school calendar as adopted, and that the Administration Building, 1515 Stelton Road, be designated as the place for these meetings. Special meetings for the conduct of business arising between regular meetings will be held at the call of the President upon 48 hours notice by the Secretary to each member, as required by the Open Public Meetings Act.

Note: Unless otherwise specified, all meetings will convene in public at 7:00 PM, or as soon thereafter as a quorum is present, followed immediately by a closed Executive Session, not open to the public, for discussion of personnel and other matters appropriate for private discussion under the Open Public Meetings Act. The Board will reconvene in public at 8:00 PM for such presentations, discussion and action as are appropriate to be conducted in public. Action may be taken at all regular meetings scheduled by this resolution.

XXXXIII. ADOPTION OF THE NEW JERSEY SCHOOL BOARD MEMBER CODE OF ETHICS

WHEREAS, it is recommended that each year boards of education review and endorse the New Jersey School Boards Association's Code of Ethics, thereby affording individual members the opportunity to declare themselves willing to abide by these principles. The following action will renew this commitment:

BE IT RESOLVED that the Piscataway Township Board of Education adopts the following New Jersey School Board Member Code of Ethics:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

M/S		Vote	M/S		Vote	M/S		Vote
	Mr. Connors			Mrs. Lopez			Mr. Okamoto	
	Mrs. Greeley			Ms. Maas			Mr. Stoddard	
	Ms. King			Mr. Mosier			Mr. Szymonowicz	
		Yea			Nay			

XXXXIV. EXECUTIVE SESSION (if needed)

BE IT RESOLVED that the Board adjourns to executive session for the purpose of reviewing and discussing a detailed personnel agenda for action this evening, and other matters involving individual staff members, as well as numerous outstanding matters in litigation. It is not known at this time when these matters can be disclosed to the public.

Motion to adjourn:

Moved _____

Seconded _____

Yea _____

Nay _____

XXXXV. ADJOURNMENT

Moved _____

Seconded _____

Yea _____

Nay _____

XXXXVI. MEETING DATES

May 19, 2011	Business Meeting	7:00
June 1, 2011	Fiscal Planning & Operations Committee Meeting	6:00
June 2, 2011	Policy Committee Meeting	7:00
June 6, 2011	Curriculum Committee Meeting	6:30
June 8, 2011	Community Relations Committee Meeting	6:30
June 9, 2011	Agenda/Business Meeting	7:00
June 13, 2011	Legislative Committee Meeting	7:00
June 23, 2011	Business Meeting	7:00

Note: The Board opens its meetings at 7:00 PM and regularly convenes an executive session to discuss items that are specified in its motion to convene an executive session. The Board normally reconvenes in public session at 8:00 PM.

Meetings shown as Agenda are intended for the Board’s review of the proposed Public Meeting Agenda. All meetings of the Board of Education shall be considered action meetings.